

SER-NW Board meeting 1-22-06 Fort Worden

present were: Adrienne Fox, Jake Jacobsen, Mary Kay LeFevre, Jim Hanson, Bob Hansen, Cara Nelson, Peter Hummel, Paul Crane, Tim Walls, Frank Reckendorf, Tom Elliott, Steve Erickson, and Marianne Edain

The minutes of the 10-8-05 meeting were read and corrected

- ~ location and attendees were not listed
- ~ sub-headings should be used
- ~ focus on decisions
- ~ its good to send out minutes shortly after meeting

Dates were discussed concerning future Board meetings and next years conference.

ACTION ITEM – Biennial Conference Spring 07

Board meetings planned April,1/06, May,3/06, July,29/06, Oct.,7/06, Jan.,20/07, March, 30/07.

ACTION ITEM - Jake, Paul, Tom, Steve, and Frank will constitute the Conference Committee and will review abstracts. Peter will lead this effort.

- ~ there was much confusion on this point, which needs early clarification

Executive Board meeting minutes mention a "small fee" being charged by the Center for Urban Horticulture (CUH). That "small fee" is \$200.00/year, which covers mail forwarding, use of a mailbox, and use of the space for 3 meetings/year.

Conference accounting was presented at the fall meeting.

Treasurer's report - please consult with the treasurer for a copy

Tim presented current assets and liabilities, and suggests purchasing software to avoid the cost of hiring a tax consultant to do SER-NW's taxes

upcoming outlays:

May conference expenses

Directors' and Officers' insurance, due April = \$1100.00/year

ACTION ITEM – Jake will pay the premium for our liability insurance policy and we will discuss the need for it at a future date.

May Conference planning

Peter discusses session details. The plan is to hold one all-day session, with an abstract deadline of 2-15-06. SWS meets monthly in Portland and their next meeting is 2-9-06.

The theme was to be Climate Change and how it affects the Columbia River. He is soliciting 9 - 18 abstracts. He needs to know if there is enough interest or if he needs to consider a second topic. Peter feels a need to clarify the tasks of the conference committee and says he has contacted Jim, Tom, and Paul, and asks about Cara and Steve. Frank again volunteers because he is doing a full day workshop at the conference.

ACTION ITEM - Cara agrees to solicit abstracts from people she knows, and to coordinate awards (nice things we hand out to people)

- Steve agrees to review abstracts

- Paul agrees to review abstracts and to contact people
- Bob agrees to work on awards, specifically making contacts re: projects and people
  - Peter discussed the various likely plenary speakers, the fact that he wanted to invite one or two tribal representatives, and his dismay that some individuals were asking to be paid for their time.
  - ~The suggestion was made to limit the climate change portion of the conference to 1/2 day to reduce risk.
  - ~ In answer to the question "why climate change?" Peter responded that last fall's board meeting was poorly attended, so a small group of people chose the theme. The focus was on how climate change affects restoration. There is still a need for more presenters.
  - ~ various suggestions were made, and Peter agreed to summarize a question statement
  - ~ if a second subject is introduced, it was suggested that is focus on highlighting successful projects and programs and how they got that way

ACTION ITEM - Peter asked for a lead on the second track. Tom offered to help, but said he could not be the lead.

Peter agreed to post a call for papers on the SER website and link it to the SWS web page. All submittals will be made via SWS.

ACTION ITEM - after much discussion the board voted to run 2 tracks at the conference.

Discussion continued, and it was agreed that sponsorship support would be a good thing. ACTION ITEM - Jake and Tim offered to solicit sponsorships. Tom agreed to ask the Yakama tribe and EPA.

Adrienne asks that solicitors remember to get web-friendly logos from sponsors. Sponsors will receive recognition via their logos on the web site, their names in the conference program, and their literature will be handed out at the conference.

ACTION ITEM - after a great deal of discussion, the board agreed to authorize expenditure of up to \$3500.00 in furtherance of the conference.

Jake read off a list of the various committees and their members too fast for this scribe to record. We will ask Jake to reproduce his lists for us.

The issue of the 7:30 am annual meeting was brought up again, and Jake agreed to try to move it to Wednesday 4:30 or 5:00 pm, perhaps a happy hour session with beer and pretzels.

ACTION ITEM - Cara agrees to handle elections, and will report in late March.  
ACTION ITEM - the by-laws committee (Tom, Steve, and Jim) will report in late March.

Jake asks that the board manual be converted to an electronic file, for ease of revision

and reduction of paper. Board orientation failed to happen after the last election, and new board members are groping their way into their jobs. This problem needs to be addressed.

Jake asks board members to fill in volunteer hour reports.

There is no time for Adrienne to give her report on migration of the web site to SER-I, except to say that SER-I has been very responsive.

**ACTION ITEM** - Jake appoints a new member recruitment committee consisting of Tom as chair, with Steve and Tim. The committee will coordinate with SER-I as previously discussed, and will collect conference attendance lists. Steve has the current membership list.

And there the meeting ended.

As reported by Marianne Edain with edits and additions ( a gracious thank you!) by Paul Crane Secretary.

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Marianne Edain, Frosty Hollow Ecological Restoration