

SERNW Board Meeting October 8, 2005
Minutes

The meeting was called to order at 9:20 AM

**MAIN POINTS OF DISCUSSION and
DECISIONS/ASSIGNMENTS/AGREEMENTS**

- Minutes from last two board meetings were approved.
- Jake gave a brief history of the organization after each board member introduced themselves and gave a brief description of themselves.
- The brief history followed with a description of our current state of affairs. We now do not have staff paid by us to handle day to day offices responsibilities. We have had a reduction in donations from foundations due to the recession.
- Discussion on inclusion of board members from federal agencies was tabled until next meeting.
- The treasurers report was given. Currently we have \$7,375.36 in checking and \$20,000 in a CD. Additional funds from workshops will be added.
- Tim will produce a budget proposal in 2006
- We need several committees to become active, these being the board recruitment committee, a budget committee, a program committee and nominating committee.
- We discussed board meeting locations outside the Seattle area to allow for organization to truly allow for representatives to attend from its entire region.
- Board recruitment committee needs to address regional focus and look at gaps in experience.
- We will table board recruitment until the next board meeting.
- Nominating Committee will consist of Cara, Peter, Celeste and Jim H with Cara as lead.
- We need to fill existing vacancies now.
- We discussed a need for a web master to update our web site.
- Adrienne will be our new web master.
- It was agreed that we should add a chat room and/or blog to our website and have a listserve for each working group topic.
- We have two board positions open.
- Steve was nominated and elected to one of the at large board positions.
- We agreed to open a second at large board position.
- South coast board position is open. Discussion on filling it tabled until spring board meeting.
- We discussed board development training.
- Celeste will research board training opportunities and send out the information she gathers.
- We discussed our bylaws and the need to update them.
- The bylaws update committee will consist of Steve and Tom E.
- The budget committee will consist of the vice president and treasurer.

- The program committee will consist of Peter and Jake.
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- We discussed adding an additional board meeting for strategic planning and board training.
- We discussed possible administrative support for SERI.
- We voted to have SERI provide administrative support for our chapter.
- We discussed news letter articles.
- The following agreed to produce news articles for our newsletter. Winter 06- Cara, Spring 06 – Steve E, Summer 06 – Tom, Fall 06 – Paul, Winter 07 – Frank, Spring 07 – Jim H, Summer 07 is open.
- We discussed “Design to Dirt” workshops and taking them to other regions.
- It was decided to take “Design to Dirt workshops to other regions and expand it. Jake, Bob H, Frank, and Celeste will organize this venue in the Portland area in Fall 2006. Frank will be the lead person.
- We discussed next major conference. We will partner with other organizations and keep it smaller focusing on 200 to 300 attendees. Dates looked at were fall-2006 and/or May 2006.
- We voted to have Jake proceed in approaching Monica Van der Vierenn as a speaker at our upcoming conference.
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- It was voted on to partner with SWS for a Fall 2006 conference. Peter will lead the effort with SWS. Jake, Paul, Steve, Tom E, Jim H and CARA will review abstracts. We will also consider a Spring 2007 conference as an objective.
- We discussed the rebirth of working groups.
- It was agreed to send out an email to the membership, concerning working groups asking for an area of interest and what they do professionally.
- The sub-regional reps will put together a working group to hold training workshops and to provide content to our newsletter on their regions.
- We discussed possible meeting dates for our next board meetings they are as follows. Winter- 06 1/21-22, Spring 06- 4/1/06, Summer- 06 7/29/06, Fall – 06, 10/7/06